

THE GOSPORT SOCIETY PLANNING SUB-COMMITTEE TERMS OF REFERENCE

AIMS

To promote the Aims of the Society through the planning consultation process set out by the Local Planning Authority, following guidance on Society Planning Policy as set out by the general Committee.

PURPOSES

1. On behalf of the Gosport Society in its role as non-Statutory Consultee (as laid out in in the *GBC Approved Statement of Community Involvement 2012*) to consider and respond to requests from the Local Planning Authority for comment.
2. To consider and comment (if required) on any planning applications which fall into the geographical areas and/or topics of interest of the Gosport Society as set out in the Aims and Purposes laid out in the Constitution.
3. To act as a liaison and information body on local history, natural history and architectural history for the LPA Officers and the GBC Head of Conservation & Design.
4. To provide regular updates to the general Committee on planning matters.

ORGANISATION & AUTHORITIES

- The Planning sub-committee is appointed by the general Committee of the Society as set out in the Constitution.
- The sub-committee is delegated to respond and communicate on planning matters on behalf of the Society following guidance on Society Planning Policy as set out by the general Committee.
- The scope of this delegated authority can be revised at any time by the general Committee.
- If the members of the sub-committee are unable to reach a unanimous decision of the appropriate response from the Society, the matter shall be referred to the Chairman of the Society for a decision. In the event of a serious difference of opinion the general Committee shall be consulted.
- The Membership of the sub Committee shall consist of no fewer than three members, one of whom will be appointed as Secretary.
- The Planning sub-committee shall meet as required to discharge its responsibility
- The Secretary shall be the sole nominated interface with the LPA department & officers.
- The Secretary shall maintain records of the actions and decisions of the sub-committee and report these to the Committee as soon as is practical.

Approved by the Gosport Society Committee 18 April 2017